## Sage Alerting Systems Verifying That the Default Filter for EAN is in Place

These instructions are for the Sage EAS ENDEC model 1822 only. Step by step instructions start on the next page.

Note: The ENDEC checks for the existence of a filter that contains the EAN event code. If it doesn't find one, all four LEDs will be blinking. In general, any blinking light on the front of the ENDEC is bad, and means some action is required on your part. The action can be found in the MSG buffer.

The ENDEC has many filter options, and there are many ways to program it to carry the EAN. This set of instructions assumes that someone else programmed the ENDEC for you long ago, and you now want to verify that the default EAN filter is in place and correct. These instructions assume that the default EAN filter was not changed, and will help you to verify that this is true. If the filter has been changed, you will need to refer to the ENDEC 1822 manual:

## http://www.sagealertingsystems.com/docs/endecman6-1.pdf

page 37, where there are instructions on reviewing and setting your filters.

The EAN filter should contain this information:

Originators: Emergency Action Network or Primary Entry Point or PEP Events: Emergency Action Notification and Emergency Action Termination Locations: All FIPS codes Action: Automatic Relay. Priority: 63 ATTN: 8 Hold: 0 Crawl only No (only present if you have a CG) NV Lead In No (only present if you have the non-volatile audio option installed)

## Checking your EAN filter

The ENDEC's display should show "MENU WEEK " or "MENU WEEK MSG" on the bottom line. If not, wait for the current menu to time out, or power cycle the ENDEC.

In the instructions below, **enter** and **down** refer to the printed button labels on the front skin, down is a triangle pointing down, the fourth button from the left. All other bold words refer to the soft key labels on the LCD screen, the label is above the button it is marking.

- 1. Press enter to select menu.
- 2. Press down four times, press enter to select presets.
- 3. Press enter to select incoming.
- 4. Enter your admin password (the default is to press the **enter** key four times).
- 5. You now see "Incoming Filter". Press edit.
- 6. You now see "Incoming Filter" and a filter name on the next line. Look for "REQUIRED EAN". Press **next** until you see it.
- 7. Press edit.
- 8. You now see "Originators".
- 9. Press **prev**, look for "primary entry point" or "all originators". Press **prev** until you see either, press **done**.
- 10. You now see "Events:"
- 11. Press **prev** until you see "Emergency Action Notification".
- 12. Press done.
- 13. You now see "Adding Locations".
- 14. Press **prev**. You should see "All FIPS codes", or it will appear that the prev button has no effect. Either is ok.
- 15. Press done.
- 16. You should see "Priority: 63". Press done.
- 17. You should see "Select Action: Automatic Relay". Press **pick**.
- 18. You should see "ATTN Duration: 8". Press done.
- 19. You should see "Hold Time: 0". Press **done**.
- 20. You might see "NV Lead In". Press no.
- 21. You might see "Crawl only". Press no.
- 22. You should see "Save REQUIRED EAN". Press **Abort** if you were just looking. Press **Save** if you made any changes.

If you have seen everything the above steps said you should, your ENDEC will relay the EAN. If you don't see what you expect to see, email us at <a href="mailto:support@sagealertingsystems.com">support@sagealertingsystems.com</a>